

REQUEST FOR INFORMATION FROM LANDLORD

Please provide the requested information and mail to:

Contoocook Housing Trust
PO Box 216
New Ipswich, NH 03071-0216

Or email it to info@housingtrust.org

Landlord's Name: _____

Address: _____

I hereby authorize and request that you release the following information regarding my rental history to the Contoocook Housing Trust:

Tenant('s) name: _____

Occupancy dates: _____

Date: _____ Tenant: _____

Date: _____ Tenant: _____

To the Landlord:

The above-named person(s) has/have applied to CHT for housing. In order to determine whether this applicant is qualified for CHT housing, we need to verify his/her rental and homemaking history. Please provide the information requested on this form promptly so the qualified applicant may be approved for a CHT unit as soon as possible. This information will be held in confidence.

Alice Altman, CHT Executive Director

INFORMATION FROM LANDLORD

Address of unit rented: _____

Beginning rent: _____ From (mo/yr) _____ to (mo/yr) _____

Ending rent: _____ From (mo/yr) _____ to (mo/yr) _____

What utilities does this rent include? _____

Does this tenant pay on time? _____

If not, please explain: _____

Housekeeping: Does the tenant keep the unit clean? _____

Has the tenant damaged the unit? _____ If yes, please explain _____

Repairs: Does the tenant notify you promptly when repairs are needed? _____

Does the tenant perform any repairs? _____ If yes, please give example(s) _____

Working relationship: Do you and the tenant negotiate agreements to the satisfaction of both parties?
_____ If not, please explain: _____

Are you satisfied with this person as a tenant? _____ Please explain: _____

Other comments: _____

Date _____ Signature of landlord: _____

Name of landlord (please print) _____
